



# **New Orleans Response Team Team Leader Information**

Trinity Church and ReachGlobal Crisis Response,  
the crisis response ministry of EFCA

March 2013  
Covington, LA

We exist to glorify God by multiplying  
transformational churches among all people.

Mark Lewis, Director  
ReachGlobal crisis response

# LOUISIANA: GROUNDS FOR A REVIVAL

## **Thank You...**

Thank you for your willingness to serve on a New Orleans Relief Team. Hurricane Katrina has been the costliest storm in U.S. history, displacing over 1 million people and destroying countless homes and businesses in the gulf coast region. New Orleans today, there are still 25,000 Katrina blighted properties representing over 100,000 people displaced. Additionally, 500 churches have not reopened their doors.

This disaster opened a mission field in the New Orleans region, creating the opportunity to build relationships in the neighborhoods we serve in for the purpose of making disciples for the Kingdom and multiplying healthy churches. This is an opportunity to live out your faith by working at the intersection of the Great Commandment and the Great Commission.

## **Hands and Feet...**

Please plan to serve as God leads and be open to ministering to the spiritual, emotional and physical needs of those affected. If you focus on letting the light of Jesus shine through you in all of the details and plans, He will be glorified and you will receive maximum joy. Waiting in line becomes a chance to share Jesus. Sitting through traffic becomes a quiet time. Listening to a homeowner share their story becomes a chance to encourage another and learn a new culture and grow relationally. Living every moment as a conduit for Christ can become life changing in this fertile environment! Your ministry investment will add to ongoing church planting partnership efforts.

## **All the People of the World...**

We serve all of God's people: rich, poor, all colors, shapes and sizes. Though sent to do work tasks, we are ultimately in a position to be Christ-like servants by loving homeowners and their neighbors. We have a unique chance to be Jesus in the flesh to someone who perhaps has never met Him ... someone who never gave a thought to the need for a Savior in his or her life. *We are about the people, not the work.*

## **"That's Just the Way I Like It!"**

*Flexibility* is crucial for all short-term missionaries - which is what you are by partnering with us on this trip! No one knows what God will bring your way or ask you to do. Be ready for the unexpected by eliminating preconceived expectations. In this ministry, when things don't go according to schedule or in the way that you think things should go, our adopted slogan is, "That's just the way I like it!" It reminds us that God is in control and my plan is quite subpar to His. Your *success* in this ministry is truly measured by your *obedience* to God. A willing spirit and open mind will enable wonderful engagements between you, your team members, and homeowners. Please consider using the "Release of Rights" contract (included in this packet) with your team to prepare you for a week of short-term missions!

## **Join the Revival**

Our prayer is that after you leave the Gulf Coast, you will keep this experience in the forefront of your mind, and bring home the idea that serving God's people can happen right in your own back yard! While here, we hope God will ignite new ideas and passions in your heart and you and the members of your team will return home with a desire to serve the Lord in new and meaningful ways!

Serving Him in constant awe,  
*ReachGlobal Crisis Response Staff*

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**Mailing addresses:**

ReachGlobal Crisis Response  
19380 N. 10<sup>th</sup> Street  
Covington, LA 70433

*For travel updates or any other team related issue, please contact at [katrinarelief@efca.org](mailto:katrinarelief@efca.org)*

# TEAM LEADER CHECKLIST

## AS SOON AS POSSIBLE

- \_\_\_ **Team Application** (on Website) FAX to 985-893-0175. Inform our Volunteer Coordinator at [katrinarelief@efca.org](mailto:katrinarelief@efca.org) if the size or makeup of group changes.
- \_\_\_ **Team Leader's Packet**—read entirely.
- \_\_\_ **Team Member's Packet (website)**--Print out and distribute to each team member
- \_\_\_ **Katrina Response Deposit Payment Form** (P. 18) —Send in \$25 per person deposit to secure your dates. Please send COMPLETED FORM and ONE CHECK FOR ENTIRE TEAM made payable to 'EFCA', noting **NAME OF CHURCH & KATRINA RESPONSE TEAM DEPOSIT** in memo line. (see P. 6 for details)

## AT LEAST ONE MONTH BEFORE ARRIVAL

- \_\_\_ **Team Member Skill Assessment form** (P. 14-15) —email to [katrinarelief@efca.org](mailto:katrinarelief@efca.org). One for team
- \_\_\_ **Tetanus Shots**—required if they have not had one in the last 10 years.
- \_\_\_ **If flying, contact Volunteer Coordinator to discuss the need for a signed Driver's Waiver form.**

## TWO WEEKS BEFORE ARRIVAL

- \_\_\_ **Volunteer Team Member Roster form** (P. 17-18) —email to [katrinarelief@efca.org](mailto:katrinarelief@efca.org). One for entire team
- \_\_\_ **Katrina Response Balance of Payment Form** (P. 19)--Collect \$250 per person and send ONE CHECK, payable to 'EFCA', noting **CHURCH NAME & KATRINA RESPONSE TEAM BALANCE PAYMENT** in memo line. (See P. 6 for details)
- \_\_\_ **Pre-Field Team Meeting** for team members. For information, go to:  
<http://www.efca.org/files/form/efcaReachGlobalCrisisResponse/leader-training-packet.pdf>
  - \_\_\_ **Release of Rights form** (P. 9) —Go over together and sign.
  - \_\_\_ Collect signed forms. ONE PER TEAM MEMBER; PARENT SIGNATURE REQUIRED IF TEAM MEMBER IS UNDER 18. Give to Volunteer Coordinator on arrival.
    - \_\_\_ **EFCA Waiver and Indemnity Agreement** (P. 16) Give to Volunteer Coordinator on arrival.
    - \_\_\_ **EFCA Photo Release Form** (P. 20)
- \_\_\_ **Final Team Information:** Email to [katrinarelief@efca.org](mailto:katrinarelief@efca.org)
  - \_\_\_ Men/women breakdown
  - \_\_\_ Arrival and departure times and dates
  - \_\_\_ Number of vehicles driving down or all flight information
  - \_\_\_ Cell phone number and name of contact while traveling to Louisiana

## ON ARRIVAL GIVE SIGNED FORMS TO VOLUNTEER COORDINATOR.

- \_\_\_ **EFCA Waiver and Indemnity Agreement**
- \_\_\_ **EFCA Photo Release Form**

## TRIP DETAILS

### POSSIBLE WORK TEAM ASSIGNMENTS:

- Help support our Church Planter partners in a variety of ways
- All aspects of home reconstruction and repair
- Cooking for your team (or a season of teams) and/or helping with meal preparation or clean-up
- Maintenance of the church & warehouse facilities
- Prayer Walks in the areas of homeowners whose homes are being repaired
- Prayer warriors for the area of church plants
- Home visits with existing homeowners and friends in the neighborhoods to build relationships, to disciple new believers, etc.
- There is an ongoing need for people with the gift of serving, evangelism and empathy
- Administrative work in the ReachGlobal Crisis Response office
- Help with block parties to our friends in the neighborhoods - as a form of loving them for Christ Jesus and building relationships
- Other needs as determined
- If you are interested in serving long-term with the ReachGlobal Crisis Response Ministry, please contact [reachglobalcrisisresponse@efca.org](mailto:reachglobalcrisisresponse@efca.org)

Please fill out one **Team Skills Worksheet** (in this packet) for your entire team and email it back to [katrinarelief@efca.org](mailto:katrinarelief@efca.org) at least four weeks before you arrive so that we can plan work according to your skills. Much of what you will be assigned will relate to the skills of your team members. However, please be flexible and willing to do whatever is needed when you come.

**PRE-FIELD WORK TRAINING:** Many potential work assignments include various aspects of reconstruction. In order to better prepare your team for the physical reconstruction, and in order to help build team unity, we suggest that you contact your local home improvement store, requesting them to provide some training classes for basic reconstruction elements, such as drywall hanging and finishing; painting; or roofing. We have found that most stores will even schedule special classes for your group, especially when they know that you'll be working in Katrina recovery. An alternative idea is to utilize a contractor in your church to hold such training classes, or perhaps even work with that contractor to help a needy person in your own community, learning while serving.

**PRE-FIELD MINISTRY TRAINING:** Since the focus of our ministry is people, we ask that you, as part of your team building and trip preparation, engage in at least 3 teams meetings to pray for the trip; to study God's word in relation to compassion, service and sharing the Gospel; to build team relationships; and to coordinate logistics for the trip. We also suggest that you consider serving as a team in your own community prior to coming to LA.

**TEAM MANAGEMENT:** Please be flexible with us as specific work assignments may require you to make changes to your sub-teams throughout the week. Each sub-team should designate "the chosen one" to work with our staff daily to get their needed equipment and tools. Each day, the sub-team leaders will be provided with contact information, directions and maps to their work sites. You are responsible for transporting your team and the tools to the site each day.

**T-SHIRT:** You will be provided with one ReachGlobal Crisis Response T-shirt when you arrive. We ask that you wear this shirt daily when working in N.O. Additional shirts may be purchased on site for \$10.

**TRIP EXPENSES:** To sustain the volunteer response over the long-term duration of the recovery, the total cost of your week stay will be \$275 per person.

**DEPOSIT:** To guarantee your reservation FAX in your application to our office (985.893.0175). After your date has been confirmed with our hosting staff, send a \$25 per person non-refundable deposit to hold your reservation. Send one check for the deposit made payable to EFCA with the deposit payment form. (Found in this packet)

**BALANCE PAYMENT:** The balance of \$250 per person for the week is due **14 days prior** to your arrival date. Send one check for the total balance, made payable to EFCA, with the balance payment form. (Found in this packet)

**Note: 'Katrina Response Team Deposit' or 'Katrina Response Team Payment', and the name of your church in the memo line. It should be sent to:**

ReachGlobal Crisis Response  
19380 N. Tenth Street  
Covington, LA 70433

***For example:***

*A team of 10 people for one week:*

*Scheduling deposit: 10 x \$25 = \$250*

*Balance of Team fees: 10 x \$250 = \$2500*

*Total Trip Cost: \$2750*

All travel, incidental costs and lunches are the team's responsibility.

**SLEEPING ARRANGEMENTS:** You will sleep in the warehouse on bunk beds with a mattress provided or in classrooms on air mattresses that you will provide for yourself. Contact [katrinarelief@efca.org](mailto:katrinarelief@efca.org) (your hosting coordinator) to verify sleeping arrangement the week before you depart. Each individual will need bed linens, or a sleeping bag, and a pillow. There is storage available for personal belongings during those times. **PLEASE DO NOT BRING QUEEN OR DOUBLE SIZE AIR MATTRESSES SINCE THERE IS LIMITED SPACE FOR SLEEPING! (No Cots Please)**

**MEALS:** We provide teams with breakfast and dinner, Monday through Friday morning. Sunday and Friday dinner is your responsibility. Each work team should come prepared to bring their own stocked cooler to the worksite each day for lunch and water breaks. We can provide one 5 gallon igloo and ice (as much as we can). The supermarkets here are close by.

**SHOWERS:** Showering facilities on site. Bring your own towels, soaps and other toiletries.

**TRANSPORTATION:** If your team chooses to fly, you will need to arrange for rental vehicles. You may fly into New Orleans (the closest and easiest choice), Baton Rouge, or Gulfport, MS. New Orleans Intl Airport car rental numbers:

AVIS - 504.464.9511

National - 504.469.0532

Hertz - 504.468.3695

Enterprise - 504.468.3018

You may also check with our office as we may have a vehicle available for your use in lieu of renting. If this option is available, we ask that you plan on buying gas and make a donation to help us offset our vehicle operating costs.

Because it is very difficult for buses to travel in New Orleans inner city neighborhoods, it may be necessary to rent vehicles in Covington to travel to your job sites. You should plan on traveling up to 100 miles a day.

## WEEKLY SCHEDULE

Your mission trip week starts Sunday evening at 6 p.m. and continues until Friday at 3 p.m.

### TYPICAL DAILY SCHEDULE (subject to change)

6:30am Breakfast  
7:00am Devotions Daily, Mon. - Ministry Training, Fri--Debrief  
7:30am Hand out work assignments, load up, and leave for work  
Prayer Walk time (everyone will get to go at least one day during the week)  
6:30pm Dinner  
7:00-8:30pm Free time or programmed time (see below)  
10:00pm Lights out/quiet time

### WEEKLY SCHEDULE (subject to change)

SUN - Arrival day 4-6pm; orientation 6:30 pm  
MON - Training, group prayer walk, workday, dinner, and evening program  
TUES - Normal workday, dinner, team free time  
WED - Normal workday, dinner at block party 4:30-6pm  
THURS - Normal workday, dinner, team sharing time  
FRI - Debrief, Half work day, the rest of the day is team free time (dinner on your own)  
SAT - Departure cleaning. Plan to leave by 9 am.

**Thank you for working together to serve the Body of Christ!**

## SOME OTHER THINGS TO CONSIDER...

### **\*Rest!**

An overly tired worker may not be able to minister effectively when opportunities arise. It is important that everyone pace himself or herself throughout the day.

### **\*Humidity**

Be aware that during the late spring, summer and fall months it is extremely humid in Southern Louisiana. Be prepared to pre-hydrate by consuming *a lot* of water and limiting caffeine intake. Wearing light colored loose clothing is also helpful.

### **\*Risk:**

The work sites will by nature have risks associated with them. Your safety is not guaranteed. We ask that each team member read and sign the EFCA Waiver and Indemnity Agreement. The waiver sheets must be completed before you can be admitted to the work site and should be submitted before you leave for this trip. Anyone under the age of 18 must get a parent or guardian signature to sign the waiver. Also, while at work sites, wear long pants and closed, heavy-soled shoes or boots. Safety goggles are also recommended. **A Tetanus immunization within the last 10 years is required.**

### **\*Local area information:**

Covington is a suburban area located on the North Shore of Lake Pontchartrain, approximately 45 minutes directly north of New Orleans. Wal-Mart, Home Depot, grocery stores, pharmacies, gas stations, etc. are in very close proximity to the church.

### **\*Traffic!**

Trinity Church is located two blocks off of US Hwy 190, a highway that goes through Covington. Traffic at times can be very heavy. It may be frustrating, but this is a chance for us, as representatives of Trinity Church and more importantly, Christ, to be a shining light in the community. We ask that you exercise patience and understanding while you are waiting in traffic.

### **\*Other potential costs:**

Some of the assigned work projects will require you to cross the 24-mile Causeway Bridge to New Orleans with your team. Tolls cost \$3 per car, \$3 per additional axle for trailers, and are only collected on the southbound side of the Causeway Bridge. Tolls must be paid in cash.

**\*Wi-Fi** - We DO have wireless Internet if you'd like to bring your wireless capable laptop to update your blog or send pictures home. We DO NOT have computers available for your use.

## PREPARATION FOR HURRICANE SEASON

It's important to keep in mind that hurricanes are predictable and we would be informed in plenty of time to respond and evacuate our teams and staff if needed, prior to a hurricane arriving. The safety of our staff and teams is a top priority. We hope that you will not change your travel plans without communicating with us while we work through hurricane season. Thank you!

If you have any concerns or questions, don't hesitate to call or email us!



# RELEASE OF RIGHTS

We live in a world that is full of rights. Our particular culture is one where we take pride in our rights. As a matter of fact, the rights of individuals are constitutional! As we see the demanding of individual rights increase, we see much of the moral fiber of our society decrease. Our Lord Jesus Christ laid down his rights and all His glory, to the heavens, to become a man and to serve, not to be served. (Phil 2:5-11 and Mark 10:45)

We ask you to consider laying down your rights on this mission trip. Not to lay them down for better or for worse, but to entrust them to the Lord or transfer the responsibility of them to a place of safe keeping. These rights may seem reasonable but on a short-term mission trip they could cause dissension. **Would you take time to search your heart and consider your willingness to surrender your rights to the Lord?**

## Romans 12:1

### I GIVE UP MY RIGHT TO:

A comfortable bed  
Having three meals a day  
Having familiar food  
Dressing fashionably  
Seeing results.  
Control of myself  
Control of others  
Control of circumstances  
Having pleasant circumstances  
Making decisions  
Taking up offense  
Being successful  
Being understood  
Being heard  
Being right

### I ENTRUST TO GOD:

My strength and endurance  
My health and strength  
My likes and dislikes of food  
My security in Him  
His purposes and fruit in His timing  
My need for His Spirit control  
His workmanship in others  
My circumstances to His purposes in making me Christ-like  
The privilege of suffering for His sake  
His sovereign hand on my life  
My deepest needs  
My security in His love  
My reputation  
My need for recognition  
My need for His righteousness

I give God permission to do anything He wishes to me, with me, in me, or through me that would glorify Him.

\_\_\_\_\_ (signed)

\_\_\_\_\_ (date)

# DRIVING DIRECTIONS TO TRINITY CHURCH

*PLEASE DO NOT RELY ON MAPQUEST FOR THESE LOCAL DIRECTIONS!!!!*

## **GPS – 19380 N Tenth St, Covington, LA (70433)**

*From New Orleans Intl Airport:*

1. I-10 East
2. Follow the signs to NORTH CAUSEWAY Blvd. Cross the Causeway Bridge (30miles).
3. N. Causeway turns into Hwy 190. Continue on 190 under I-12.
4. Go 2 miles and look for the AUTOZONE on the right. *(if you pass the Taco Bell on the right on 190, you've gone too far.)*
5. Immediately after the AUTOZONE, and at the white and blue sign that says "Animal Hospital" on the right, turn RIGHT. It's Tenth Street but the sign is very small.
6. Trinity Church is located at the end of 10<sup>th</sup> Street.

*From I-59*

1. Follow signs for I-12 West
2. Exit 63B taking 190 WEST towards Covington
3. Go 2 miles and look for the AUTOZONE on the right. *(if you pass the Taco Bell on the right on 190, you've gone too far.)*
4. Immediately after the AUTOZONE, and at the white and blue sign that says "Animal Hospital" on the right, turn RIGHT. It's Tenth Street but the sign is very small.
5. Trinity Church is located at the end of 10<sup>th</sup> Street.

*From I-55, I-10*

1. Follow signs for I-12 East
2. Exit 63A-B
3. Stay to the left and take 190 WEST
4. Go 2 miles and look for the AUTOZONE on the right. *(if you pass the Taco Bell on the right on 190, you've gone too far.)*
5. Immediately after the AUTOZONE, and at the white and blue sign that says "Animal Hospital" on the right, turn RIGHT. It's Tenth Street but the sign is very small.
6. Trinity Church is located at the end of 10<sup>th</sup> Street.

**Please meet your host at the ReachGlobal Crisis Response Warehouse across the church parking lot.**

The following is a link to Google maps that shows the location of Trinity Church and ReachGlobal Crisis Response Warehouse.

## WORK TEAM PACKING LIST

*Please bring/provide for each sub-team:*

- Ice chest (1 for every five people)
- 5 gallon Igloo or similar (if you are flying, we can provide you with this)
- Hand sanitizer
- First Aid Kit
- Lunch food for everyone (can be bought in Covington)
- Snacks/ Ice (There is some ice available, but you may need to supplement)
- 8 pk paper towels (you will want this on your work site!)
- 3 boxes of 55gal heavy weight trash bags

*Optional:*

- GPS - very helpful
- Gatorade bottles or mix is helpful with the humidity
- 2-way radios for driving together
- Portable Radio/CD player for work site
- Cameras
- GPS helpful or street map of greater N.O. area

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**[PLEASE READ THIS!]** In addition to the lists above, be prepared to pack work gloves and dust masks. Your work will be pre-assigned to you by the construction manager 1-2 weeks prior to your arrival. Please expect a call from him to discuss the specifics of your worksite assignments and specialty tools that may be needed. Upon arrival, if you are assigned to a task different from what you have been pre-assigned, we will provide you with the tools necessary to do the job. Thank you in advance for your flexibility!

- Work gloves (1-2 pairs per person)
- Dust mask

# PERSONAL PACKING LIST

## Guidelines:

1. Please pack lightly. There is a Super Wal-Mart within 1 mile of the church if you forget anything!
2. Although the weather is increasingly warm and humid here in Louisiana, how you dress is a part of **your Christian witness**. Neat and *modest clothes* should be worn.

## BASICS/MISC:

- Bible
- A flexible and servant-like heart and attitude!
- Sleeping bag/linens
- Pillow
- Air mattress/ foam pads - if sleeping in classrooms only (Email [katrinarelief@efca.org](mailto:katrinarelief@efca.org) for Information about your team's sleeping situation) No cots.
- Flashlight

## TOILETRIES, ETC:

- Soap
- Shampoo/conditioner
- Hand sanitizer
- Deodorant
- Toothbrush/toothpaste
- Towels
- Insect repellent
- Sunscreen

## CLOTHES:

- Work clothes: (Limited laundry facilities on site. Laundromats nearby.)
  - o Long sleeved shirts for Dec.-April
  - o We provide one "ReachGlobal Crisis Response" work shirt. (Shirt to be worn daily to work site.)
  - o Long pants suggested (No shorts may be worn for certain aspects of work, such as demo or framing).
- Casual clothes for evening times and traveling
- Sweater, sweatshirt, or light jacket in season
- Modest sleeping clothes
- Raingear
- Hat
- Versatile walking shoes
- Work shoes (steel toes are best)
- Flip-flops for showers

## Optional:

- Earplugs for quiet sleeping!
- Laptop (WI-FI available)
- Gift cards for donations to the ministry from Lowes, Home Depot, Wal-Mart, etc.
- Alarm clock
- Camera

## **DONATIONS NEEDED!**

*Oftentimes, your friends and family will support you on your trip by sending something to help people in New Orleans. Please call for an update of our most needed supplies. If you are unsure of what to bring, gift cards are easy to travel with and are GREATLY appreciated for the maintenance and repair of tools, equipment, and vehicles. (Lowe's, Home Depot, Wal-mart, and Gas)*

- N95 dust masks w/exhalation valve
- Heavy duty plastic forks, knives and spoons
- Paper towels (in bulk)
- 409 cleaner
- Arm and Hammer shower cleaner
- Septic approved toilet paper
- Contractor garbage bags (55 gallon)

\*These needs are often in short supply.

### Construction materials

- Drywall mud
- Drywall screws - 1 1/4"
- Drywall tape (No mesh or self sticking)
- Bostitch coiled roofing nails - 1 1/4"
- Roofing caulk
- Paint - Lowes American Tradition - 5 gallon buckets
  - Drumskin (off white) 7003-10-Satin
  - Ultra White 70143 - Semi
  - Mid to High grade Primer Olympic Interior Paint - 5 gallon buckets
  - Ceiling paint 15085 - Flat
  - White 15787 - Satin

### Office Supplies

- Copy Paper
- Scotch Tape
- Business Envelopes
- Letter-size Manilla Folders
- Staples
- Blank Card Stock Thank You Notes
- Paperclips
- Correction Tape

### Equipment/Tools

- Roller covers (9", 8", 4")
- Roller pan liners
- Utility knife blades
- 12 gauge 75' ext. cord
- Dewalt 18VBatteries
- Worm Drive Circular saw
- Door jamb saw
- 4" Hole saw kits
- 1-3/4" and 2-1/2" Forestner bits
- 30-40 gal upright air compressor
- Tarps (a new hurricane season is here!)
- Battery operated 18 V Dewalt or Bosch tools
- Battery operated 18V Sawsalls (reciprocating saws)
- Circular saws/ extra blades
- 7 1/4" and 10" circular saw blades
- Floor jack (Heavy duty - 3 ton)
- Cable cutters
- 6' & 8' step ladders
- 4' levels
- T-50 5/16" staples for insulation
- Conduit benders
- Wire strippers

### Kitchen equipment

- 18-22 quart roasters
- Cambro hot box

### Heavy equipment

- Backhoes
- Excavators with grapple bucket
- Skid loaders
- Stump grinders
- Chipper/shredder

## TEAM MEMBER SKILL ASSESSMENT

*Please complete and e-mail to [katrinarietief@efca.org](mailto:katrinarietief@efca.org) 4 weeks prior to arrival.*

- Please write a number 1 through 6, as each skill applies to each team member.
- If you have no experience at all, please leave that box blank.
- If you are licensed in a given area (e.g., plumbing, electrical), please write that next to your name.

**1 – Willing to learn    2 – Have helped before    3 – Work at frequently    4 – Experienced Do-It-yourselfer**  
**5 – Make a living at    6 – Licensed**

1. 2. 3. 4. 5. 6. 7. 8.	Organization/ Church Name	Age Range 1= under 16    2=16-17    3=18-39 4=40-69    5=60 plus	Pastor, elder, ministry leader (Please specify)	General/Versatile laborer	Tile Setting	Painting	General Carpentry	Roofing	Framing	Drywall Hanger	Drywall Finisher	Finish Carpentry	Flooring	General Contractor	Electrician	Plumbing	Heating/AC	Masonry	Counseling	Prayer	Visitation	Admin/Computers	Cooking	Mechanic	Other (please specify)	
	Week Coming to Serve	Team Leader	Please list team members																							

## TEAM MEMBER SKILL ASSESSMENT

*Please complete and e-mail to [katrinarietief@efca.org](mailto:katrinarietief@efca.org) 4 weeks prior to arrival.*

- Please write a number 1 through 6, as each skill applies to each team member.
- If you have no experience at all, please leave that box blank.
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**1 – Willing to learn    2 – Have helped before    3 – Work at frequently    4 – Experienced Do-It-yourselfer**  
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9. 10. 11. 12. 13. 14. 15.	Organization/ Church Name	Age Range 1= under 16    2=16-17    3=18-39 4=40-69    5=60 plus	Pastor, elder, ministry leadership (Please specify)	General/Versatile laborer	Tile Setting	Painting	General Carpentry	Roofing	Framing	Drywall Hanger	Drywall Finisher	Finish Carpentry	Flooring	General Contractor	Electrician	Plumbing	Heating/AC	Masonry	Counseling	Prayer	Visitation	Admin/Computers	Cooking	Mechanic	Other (please specify)
	Week Coming to Serve																								
	Team Leader																								

# EFCA WAIVER AND INDEMNITY AGREEMENT



I hereby agree to the following provisions: (a) waiving all liability as against the Evangelical Free Church of America (EFCA), its officers and directors, and all employees, volunteers, agents, and departments of the EFCA including but not limited to EFCA - Office of the President, EFCA - ReachGlobal, EFCA ReachGlobal Crisis Response, EFCA ReachNational, EFCA - Pastoral Ministries, EFCA Accounting & Finance, EFCA Ministry Advancement, EFCA Foundation, etc. (collectively, the "EFCA Ministries and Personnel"), and (b) indemnifying and holding harmless the EFCA Ministries and Personnel under the circumstances described below:

1. I have applied for and been accepted by EFCA ReachGlobal to participate as a volunteer in a Christian missionary and humanitarian Venture in partnership with the ReachGlobal Crisis Response Ministries of the EFCA.

2. I represent to the EFCA that I have undertaken all necessary preparations in order to participate in the Venture, including any physical examination or medical assessment that I deem necessary and obtaining all immunizations that are required or that I desire. I further represent to the EFCA that I am healthy, in good physical condition, and able to undertake this Venture safely.

3. I have been informed and acknowledge that this Venture may involve substantial risks to my health and safety as well as the safety of my property and personal belongings. These risks include, but are not limited to, risks inherent to international travel such as accident, delay, diversion, lost or stolen luggage and personal belongings. These risks also include, but are not limited to, such things as illness, injury, animal attack, severe weather, civil or political unrest, war, criminal activity and terrorism.

4. I UNDERSTAND THAT NEITHER EFCA-REACHGLOBAL NOR THE REACHGLOBAL CRISIS RESPONSE MINISTRIES OF THE EFCA NOR THE EFCA HAS ANY INSURANCE THAT WOULD COVER ANY INJURIES OR LOSSES THAT MIGHT RESULT FROM MY PARTICIPATION IN THIS VENTURE.

5. I hereby agree to waive and hold the EFCA Ministries and Personnel absolutely harmless from any liability or legal responsibility of any kind whatsoever under the laws of the United States of America, the laws of the State of Minnesota or any other State, or the laws of any other country that may be alleged to apply, for any and all injury or loss that I sustain by way of bodily injury, illness, death, loss of property or otherwise that occurs during or in connection with this Venture from all risks that arise therefrom, including, but not limited to, those risks specifically mentioned herein. I understand that by signing this agreement that I will not be able to recover any monetary compensation whatsoever from EFCA Ministries and Personnel by way of suit or settlement for injuries or losses that are described herein. I also agree that, in the event any claim, suit or other proceeding is brought against EFCA Ministries and Personnel seeking to recover damages for any such injuries, I will indemnify and hold the EFCA absolutely harmless for all costs and expenses incurred in defense of such a suit.

6. I hereby agree to indemnify and hold the EFCA Ministries and Personnel absolutely harmless from any liability or loss whatsoever arising out of my participation in this Venture, including any actions on my part which are alleged to create a liability to any third person, including other participants in the Venture.

7. To the extent any portion of this Agreement is deemed invalid or in violation of public policy or law, by final decision of a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

**Volunteer Name Printed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Volunteer Signature (Parent Signature if under 18)** \_\_\_\_\_

**Church Name, City, & State** \_\_\_\_\_



# Volunteer Team Roster

Arrival/Departure \_\_\_\_\_ / \_\_\_\_\_

Church/Org  
Name

City, ST

<b>Name</b>	_____
<b>Address</b>	_____ _____
<b>Emergency Contact and #</b>	_____ _____
<b>Phone (H)</b>	_____
<b>Phone (M)</b>	_____
<b>E-Mail</b>	_____
<b>Over 18</b>	Yes or No; If No age _____
<b>Shirt Size</b>	S   M   L   XL   2XL

<b>Name</b>	_____
<b>Address</b>	_____ _____
<b>Emergency Contact and #</b>	_____ _____
<b>Phone (H)</b>	_____
<b>Phone (M)</b>	_____
<b>E-Mail</b>	_____
<b>Over 18</b>	Yes or No; If No age _____
<b>Shirt Size</b>	S   M   L   XL   2XL

<b>Name</b>	_____
<b>Address</b>	_____ _____
<b>Emergency Contact and #</b>	_____ _____
<b>Phone (H)</b>	_____
<b>Phone (M)</b>	_____
<b>E-Mail</b>	_____
<b>Over 18</b>	Yes or No; If No age _____
<b>Shirt Size</b>	S   M   L   XL   2XL

<b>Name</b>	_____
<b>Address</b>	_____ _____
<b>Emergency Contact and #</b>	_____ _____
<b>Phone (H)</b>	_____
<b>Phone (M)</b>	_____
<b>E-Mail</b>	_____
<b>Over 18</b>	Yes or No; If No age _____
<b>Shirt Size</b>	S   M   L   XL   2XL

PLEASE SEND TO:  
REACHGLOBAL CRISIS RESPONSE  
19380 N. 10<sup>TH</sup> STREET  
COVINGTON, LA 70433

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**KATRINA RESPONSE TEAM DEPOSIT  
PAYMENT FORM**

*(Please include with payment. Do not staple. Make check payable to EFCA.)*

Church/Organization: \_\_\_\_\_

Katrina Response Site:      Trinity Church

Trip Dates (arriving/ departing): \_\_\_\_\_/\_\_\_\_\_

Team Leader: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

**DEPOSIT:** \_\_\_\_\_ people x \$25 = **Total Enclosed \$**\_\_\_\_\_

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**EFCA**

MULTIPLYING HEALTHY CHURCHES  
AMONG ALL PEOPLE

901 East 78<sup>th</sup> Street, Minneapolis, MN 55420-1300  
(800) 745-2202 • [www.efca.org](http://www.efca.org)

## Photo Release

I hereby grant to the Evangelical Free Church of America (EFCA) and to its employees, agents and assigns the right to photograph me or my dependent and use the photo and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the Internet.

Model's Signature:

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Model's Printed Name:

Address:

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Date:

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For minor children:

I certify that I am a custodial parent and have the aforementioned rights to assign.

Signature of Parent or Guardian:

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Print Name of Parent or Guardian:

Address:

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Date:

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