



RECOMMENDED 2021 BUSINESS SESSION RULES

CREDENTIALS

- 1. Delegate Registration:** Due to logistical requirements of the remote conference process, registration as a delegate must be completed no later than 5:00 p.m. on Wednesday, June 9, 2021.
- 2. Required Email Address:** The email address used to register as a delegate must remain the same as the email address used for the voting process for any votes requiring a written (electronic) ballot.
- 3. Voting Delegates:** The Credentialed Delegates Report announced at the outset of the conference Business Session shall constitute the number of certified voting delegates registered with proper credentials. Only credentialed delegates will be allowed to speak, engage in interaction, communicate by email and vote.

MEETING PROCESS

- 4. Individual Device:** In order to participate in the conference each delegate must log into the Business Session on his or her own device (beginning 60 minutes prior to the start of the conference) so that the operators can validate each credential. Each credentialed delegate will receive his or her ballot via email to participate in voting through the Simply Voting platform. All voting shall be via electronic voting.

MOTIONS AND DEBATE

- 5. Submission of Motions by Delegates:** Any motions that a delegate wishes to submit to the conference for consideration during the Business Session must be in writing and received by the EFCA Moderator (c/o president@efca.org) (or Office of the President, EFCA, 901 E. 78th Street, Minneapolis, MN 55420) no later than 5:00 p.m. on Wednesday, June 9, 2021. Motions may be made and seconded only by those who are credentialed delegates to the Business Session and must identify the maker and seconder of the motion by name and church or church designation.

6. No Motions from the Floor: No motions by Business Session delegates will be considered that have not previously been submitted to the Moderator in accordance with Business Session Rule 5, above.

7. Amendments to Motions: Amendments to motions that are properly before the Business Session delegates for consideration may be made from the floor. Amendments to motions must be germane to the main motion, must be in writing and received by the EFCA Moderator at the email address or private message feature provided to the delegates for use during the Business Session so as to allow the operator to verify the sender. Amendments to motions shall also contain the name and church or church designation or office of the maker and seconder of the motion to amend the main motion.

8. Procedures – Oral Debate: All oral debate shall be addressed to the Moderator. A delegate wishing to speak shall request to be heard by “raising a hand” on the Business Session platform thereby notifying the conference operator who shall notify the Moderator that the delegate wishes to speak. The delegate will then wait for recognition by the Moderator. Upon recognition from the Moderator, the monitor of the delegate stream will unmute the delegate so that the delegate may speak and be heard. The delegate must state her or his name and office or church designation.

9. Limitations – Oral Debate: With the exception of explanations given by the Board of Directors for motions submitted by the Board or opposed by the Board, oral debate shall be limited to four minutes for the maker of the motion and three minutes for each individual delegate who wishes to be heard on the motion. A delegate may speak on the same motion to ask questions and provide clarification following the same procedure for recognition by the Moderator as set forth in Business Session Rule 8, above.

10. Procedures – Written Debate: Delegates shall be permitted to submit written questions or comments during debate. Any written questions or comments shall be addressed to the Moderator at the email address or private message feature provided to the delegates for use during the Business Session and shall contain the name and office or church designation. The Moderator shall then read the written questions or comments to the delegates during the course of the debate. This procedure shall also apply for questions or comments that delegates wish to make during the Q & A session with the EFCA President.

VOTING PROCEDURES

11. Voting on Motions by Individual Device: Voting on motions shall be accomplished by individual devices of the delegates utilizing the procedure explained during the Business Session. All such voting shall occur on the Simply Voting platform. Each delegate must use her or his own device in order to cast a vote. Delegates shall be given

two minutes to submit their votes by individual device once the Moderator calls for the vote. Votes received after that deadline will not be counted.

12. Voting on Written (Electronic) Ballot for Elections: Credentialed delegates participating in the Business Session will receive a link to a written (electronic) ballot for all elections via her or his email address during the Business Session. Delegates will be given two hours to complete and submit their ballots once the Business Session has adjourned. Votes received after that deadline will not be counted.

13. Nominees: Nominees will be identified during the Business Session.

14. Nominations from the Floor: Any nominations from the floor, during the Business Session, shall require prior consent from the individual being nominated. She/he must meet the general qualifications for leadership in the local church as described in Acts 6, 1 Tim. 3 and Titus 1; agree without mental reservation to the current EFCA Statement of Faith; and be affirmed by her/his pastor or district superintendent as a member in good standing of an Evangelical Free Church. Nominations from the floor must be in writing and received by the EFCA Moderator at the email address or private message feature provided to the delegates for use during the Business Session so as to allow the operator to verify the sender. Nominations from the floor are not permitted in the case of election of the EFCA President.